



CMR Engineering College

* Approved by AICTE * Affiliated to JNTUH * Accredited by NBA *

PROFESSIONAL COMMUNICATION IN ENGLISH

STEP MATERIAL

(Department of Humanities & Sciences)

Exercise-I

Fill in the blanks in the following sentences with the right forms of the verbs in brackets.

- a. There ----- three crows on the tree branch (be: simple past)
- b. The boys ----- table tennis (play: past continuous)
- c. Neither Murali nor Tara ----- the answer to this question (know: simple present)
- d. Both the rice and the curd ----- fresh and tasty (be: simple past)
- e. Thank you! The news you just gave me ----- me very happy (make: simple present)

Exercise-II

Write the meanings for ***any five*** words.

- a. Commemorative
- b. Sluggish
- c. Mastodons
- d. Counterfeiting
- e. Jaunt

f. Vista

g. panorama

Exercise-III

Spot and correct the spelling mistake in each sentence below. The misspelled word in each sentence has been underlined.

1. She is very careful about hygeine.
2. It is fasinating to see how the equipment works.
3. We enjoyed his humourous anecdotes.
4. My neice works in the hospital laboratory.
5. The principal and staff gave a beautiful momento to the teacher who was retiring from college.
6. The child watched the mechanic with curiosity.
- 7.

Exercise-IV

Complete the sentences with an appropriate word chosen from two in the bracket

1. Nothing can ___ the fact that she is my best friend. [altar ,alter]
2. The little child is frightened of thunder and _____. [lightning, lightening]
3. This is a ___ point, so we have to discuss it. [moot, mute]
4. He was busy ___ over the costs. [pouring, poring]
5. We wear taken round the company's. [premises, premise]
6. Have you seen the new ___ shop?. [stationary, stationery]
7. The student was given a fee _____. [waver, waiver]
8. You are very _____. [photographic, photogenic]
9. Let us _____ to the auditorium. [proceed, precede]
10. We are not _____ to the idea of moving to mysore. [adverse, averse]

Exercise-V

Correct the following sentences using appropriate Gerunds.

1. Dinakar enjoys **to watch** plays.
2. He avoided **to go** to crowded places.
3. They finished **to rehearse** the play very late at night.
4. Chandni suggested **to see** a movie after class.
5. We didn't see any point **to extend** our stay.
6. Ans: We didn't see any point **extending** our stay.

Exercise-VI

Complete the sentences with synonyms of those in brackets. Make use of a dictionary or a thesaurus to find the right answer.

1. She _____ (seldom) plays the violin now.
2. It was a _____ (hazardous) journey, and we were lucky to have escaped unharmed.
3. I had to be away from office because of _____(pressing) personal work.
4. The bus slowed down at the _____(junction).
5. We _____(craved) for a cold drink after the long walk in the heat.
6. What a _____ (pitiless) man you are!
7. She gave a _____(lucid) description of the day's event.
8. The intensity of the storm will _____ (abate) in about two hours.
9. It is _____(mandatory) for motorcyclists to wear helmets.
10. He is _____ (meticulous) about his appearance.

Exercise-VII

In each set, tick the word that is the closest antonym of the word in italics.

1. *Diffident*: tolerant, difficult, confident
2. *Extempore*: careful, well-prepared, extraordinary
3. *Consent*: forbid, resent, permit
4. *Amicable*: negative, unfriendly, supporting
5. *Ambiguity*: clarity, guilt, liveliness
6. *Subside*: initiate, ignore, increase
7. *Transient*: permanent, illogical, deep
8. *Refute*: praise, negate, accept
9. *Paucity*: wealth, distance, abundance
10. *Dormant*: forgotten, latent, active

Exercise -VIII

Select the correct homonym from the box and fill in the blanks in the following pair of sentences.

Shade stand stress lying gross rose key arms

1. What would my _____ salary be?
2. She found the dog _____ on the sofa.
3. My _____ hurt because of my new exercise routine.
4. _____ is one of the contributors to ill health
5. I gave my teacher a _____.
6. Mahatma Gandhi was a _____ figure in India's freedom struggle.
7. My neighbor may _____ for election this year.

8. The walls were painted a soft _____ of yellow.

Exercise-IX

Fill in the blanks in the exchanges with the more appropriate of the two words in the brackets

1. A: Ms Prasad wanted to meet Suresh. Did _____ (he , Suresh) go to school to meet _____ (she, her) ?

B: Yes, _____ (I, he) did. _____ (he, she) advised _____ (him, her) to encourage the child to participate in games and other activities.

2. A: _____ (someone , everyone) says that the film is very good. Let's watch _____ (it, that) today , shall _____ (we , I) ?

B: Oh, _____ (we, I) can't go as there is _____ (no one, none) _____ (I, you) can leave the baby with. But today is the last day the film is being screened here and _____ (you, we) really mustn't miss _____ (this, it).

3. A: Do you know _____ (anyone, someone) called Catherine ? she says _____ (her, she) is the wife of the person _____ (who ,whom) bought the house next to _____ (your ,yours).

B: Well, I do know _____ (anyone, someone) called Catherine ,but her husband did not buy the house next to _____ (my , mine).

Exercise-X

Identify which parts of speech the underlined words are in the sentence below

1. Sheela worshipped at both the temple and the church.

2. Naveen ran fast and won the race

3. I could do it, but I don't have the time

4. Oh dear! Is she here?

5. Is the book theirs?

6. I was young and impressionable.

7. It was Shilpa's parrot

8. Please give me a couple of minutes

9. Never treat any work as beneath you.

10. Jeena was a talented girl.

EXERCISE-XI

Add a full stop, a question mark or an exclamation mark to the following sentences

1. My uncle was supposed to pick me today-----
2. Could you possibly take my sister to the hospital tomorrow _____?
3. Oh-----do you really think that's what happened-----
4. You don't like it----- I thought you loved sweets
- 5.If only I were dead----- surely you don't mean that, do you-----

EXERCISES-XII

Combination of words that sounds natural

1. He speak fluently English/speak easy English Circle
2. Gossip book/gossip column
3. Hardly nothing/practically nothing
4. Background knowledge/earlier knowledge
5. Have a conversation/make a conversation
6. Equitable rights/equal rights
7. Press an icon/click on an icon
8. Renew a contract/re-sign a contract